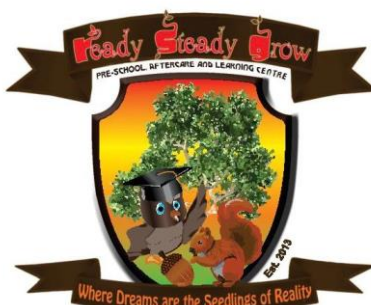


Ready Steady Grow Pre-school

Benoni
6 Derby Avenue
Western Ext
Benoni
1501
011 420 0949
072 099 0947

Readysteadygrowpreschool@gmail.com



Edenvale
24 Terrace Road
Eastleigh
Edenvale
1609
073 349 3594
rsgedenvale@gmail.com

Contract and Enrolment form.

Terms and Conditions of Enrolment

ALL facilities, resources and services of an independent school must be paid for by the school. Fees are the only source of income for an independent school and defaulting parents pose a real sustainability risk for an independently funded school. It should be noted that remunerating educators remains the primary expense for independent schools. This includes December salaries. Furthermore, an obligation to pay independent school fee is never foisted upon unwilling parents. Parents seek out, apply for and sign a contract that outlines their responsibilities to pay school fees.

Sending one's child to an independent school is a choice and non-payment of independent school fees is a breach of contractual obligations by the signatories.

Documents required with this form:

- A copy of your child's birth certificate,
- Immunization card
- Medical aid card
- Parents ID documents

Date of Joining: _____

Childs Name: _____

| Year | Class | Monthly fee Jan-Dec | Monthly fee Jan-Nov | Reg & Utility fee | Uniform Ordered | Signature |
|------|-------|------------------------|------------------------|-------------------------|--------------------|-----------|
| 2022 | | | | | | |
| 2023 | | | | | | |
| 2024 | | | | | | |
| 2025 | | | | | | |

I have read and understood the terms and conditions on this page [Please initial] _____

Child's Details

Name: _____ Surname: _____

Gender: _____ Date of Birth: _____

Birthday celebrated: Yes: _____ No: _____ Allergies: _____

Home Language: _____ Religion: _____

Home Address: _____

Whatsapp numbers:

Mom: _____

Dad: _____

Social Media:

- Please advise if you permit your child's photo on our social media platforms: Yes: _____ No: _____

Mother's Details

Name: _____ Surname: _____

ID No: _____ E-mail Address: _____

Home Address: _____ Marital Status: _____

_____ Religion: _____

_____ Cell No: _____

_____ Home telephone: _____

Occupation: _____ Employer: _____

Work Address: _____ Work Telephone: _____

I have read and understood the terms and conditions on this page [Please initial] _____

Father's Details

Name: _____ Surname: _____

ID No: _____ E-mail Address: _____

Home Address: _____ Marital Status: _____

_____ Religion: _____

_____ Cell No: _____

_____ Home telephone: _____

Occupation: _____ Employer: _____

Work Address: _____ Work Telephone: _____

If separated, who does the child reside with _____

Person responsible for the payment of fees _____

Siblings Details:

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

Other Family or Friends

Name: _____ Surname: _____

Home Address: _____ Home Telephone: _____

_____ Cell Number: _____

_____ Relationship to child: _____

I have read and understood the terms and conditions on this page [Please initial] _____

Other Family or Friends

Name: _____ Surname: _____

Home Address: _____ Home Telephone: _____

Cell Number: _____

Relationship to child: _____

Transport Driver's Details

Name: _____ Surname: _____

Cell Number: _____ Drop off/Pick up Times: _____

Make of vehicle _____ Registration no: _____

Payment of fees:

Ready Steady Grow operates STRICTLY on a payment in advance system. All school fees must be paid in full on or before the 3rd of each month, Failing which your child will be suspended until full payment is received (including the suspension period)

Payment can be cash, EFT or debit order.

Fees are payable whether your child attends school or not. For reasons including Government Lockdowns, Schools management decision to close for safety, security or quarantine reasons, Parents vacations, Transport Issues or minor illnesses. School management will reconsider payment if your child is hospitalised and proof thereof received.

Our accountant keeps accurate records of all payments received. Any payment queries must therefore be accompanied by proof of payment.

I/We the undersigned, do hereby agree to the following Terms and Conditions:

Deposit, Fees and Penalties Upon acceptance of my child at Ready Steady Grow Pre-School, Aftercare and Learning Centre I/we agree to pay:

I have read and understood the terms and conditions on this page [Please initial] _____

- a) Admin Fee, Compulsory uniform and annual utility fee and first months fees before my child is admitted and school fees payable in advance on or before the 3rd of each month over an 11 or 12 month period.
- b) We understand and agree that my child will be suspended until all fees are paid up in full. (including the period of suspension)
- c) Even after suspension accounts in arrears will be referred to a collection agency. I/we will be responsible for the balance of my/our account and any reasonable collection and attorney fees and costs associated with the collection of the account.

Notice of Termination

- 1. I agree to give 2 months written notice before withdrawing my child from the Pre-School, otherwise fees in lieu of notice will be charged by the Pre-School and paid by us. This does not apply to Grade R's leaving for Grade 1. Signature: _____

Medical Form:

Name of Pediatrician/Dr: _____

Telephone Number: _____

Medical Aid Name: _____

Medical Aid Number: _____

Principle Member: _____

Allergies: _____

Any other Problems that we should know about? (Epileptic, diabetic,Asthmatic): _____

Any Chronic Medication: _____

Any Operations or Accidents: _____

Present health condition: _____

Any Physical Abnormalities: _____

I hereby authorise the principal, teachers, or assistances to seek any medical attention/advice, which my child may require, when the Pediatrician/family Doctor or ourselves cannot be contacted.

Name of Mother: _____

Signature of Mother: _____ Date: _____

Name of Father: _____ Signature of Father: _____

I have read and understood the terms and conditions on this page [Please initial] _____

Consent and Indemnity Form:

We the undersigned, parents/guardians of _____
(full name of child) hereby give consent for my son/daughter to take part in any activities of Ready Steady Grow Pre-School while on the Pre-School premises or any such place where such activities are engaged in and to make use of the educational and play equipment at the Pre-School.

I fully understand and accept that all Pre-School activities of the Pre-School shall be undertaken at my son/daughter and my own risk and i undertake on behalf of myself, the executors of my estate, my spouse, and my child aforesaid, to indemnify, hold harmless and absolve the Pre-School, the owner, principal, teachers and paid or unpaid assistants against and from any claims whatsoever that may arise in connection with any loss and damage to the property, or injury, illness or death to the person of my child aforesaid in the course of an excursion or Pre-School activity not withstanding that the owner, principal, teachers and paid and unpaid assistants will nevertheless take all responsible precautions for the safety and welfare of my child.

Name of Mother: _____

Signature of Mother: _____ Date: _____

Name of Father: _____

Signature of Father: _____ Date: _____

Witness: _____ Date: _____

Place: _____

No changes or omitted sections of this Indemnity will be accepted.

I have read and understood the terms and conditions on this page [Please initial] _____

General

I/We understand and agree as follows:-

1. To comply with all the rules and regulations of the Pre-School. Failure to comply with the Pre-School rules and regulations will result in the termination of this contract without notice. The Pre-School reserves the right to make any changes to the rules and regulations and contract if deemed necessary and an addendum will be added to this contract.
2. I will call the school directly if someone other than myself or my spouse will pick up my child on any day and i will provide the name, telephone number and pickup time for that person.
3. I understand that the Pre-School prohibits attendance of the child during any illness. I agree to contact the Pre-School when my child has come down with a communicable disease so that other parents can be notified that their child has been exposed. Children who become ill at school MUST be collected immediately.
4. My child may have the opportunity to participate in a special program or field trip. This may result in an additional fee due before the day of the event and may require completion of a specific permission slip/indemnity form.
5. No toys may be brought to school unless requested by the teacher for a project, you will then receive a group whatsapp message.
6. That discipline will never be physical and always age appropriate and that bullying and inappropriate language will not be tolerated. I accept that I will be informed of any misconduct and further appropriate action will be agreed upon. If I decline corrective action or if my child cannot conform to the school regulations and discipline and is disruptive to other pupils I will be asked to remove my child from the School.

Basic School Rules:

- Operating hours are strictly 06:45 – 17:00. We will not open earlier or close later.
Half Day 06:45 – 13:00
Full Day 06:45 – 17:00

Failure to collect half day learners by 13:15 on more than 5 occasions will result in your contract being upgraded to full day and fees increased accordingly.

Pick ups after 5:15 will be fined R100 to the staff member on duty and constant transgressions may lead to possible suspension.

- Please provide a small am snack for inbetween our cooked breakfast and lunch. Please note that our breakfast is served strictly up to 8am.
- School uniform is compulsory every day.(not applicable to a pandemic when children are required to wear warm, fresh clothes daily.)
- We cannot be responsible for children outside our school premises. Please ensure that they are safely inside. Please refrain from hooting outside the school for your child.

I have read and understood the terms and conditions on this page [Please initial] _____

Aftercare: (Benoni Only)

- Aftercare learners may be dropped off at Ready Steady Grow from 06:45 daily.
- They can watch educational DVD's and be accompanied to/from nearby schools. Learners must be at the pick-up point **promptly** after school, as we cannot waste valuable homework time looking for one child.
- Please inform us telephonically if your child is not at school.
- Please advise us of any extra-curricular activities via your whatsapp group
- Cooked lunch provided daily.
- Supervision and assistance with homework with special emphasis on Afrikaans.
- Parents will be placed on an aftercare whatsapp group
- Homework books may be signed by our Teachers if requested.

Whatsapp Guidelines:

- The main RSG Whatsapp groups is set up for Parents and is intended to get messages and important information across to parents quickly and efficiently.
- The class whatsapp group is intended for your enjoyment to see what your child and their colleagues are accomplishing at school.
- The Whatsapp groups must never be used to voice personal grievances or drive personal agendas, You may request that I contact you personally.
- The Whatsapp group should be used to make our lives easier and not become a nuisance.
- Please respect the time you post. Very early in the morning or late at night , weekends and holidays is discouraged. For emergencies whatsapp me directly and not the group.

By signing this Enrolment Agreement, I/we are entering into a legally binding contract to pay full amount of the tuition stated herein and I/we agree to be bound by terms and conditions contained herein, as well as any addendums for the entire duration of my/our child's stay at Ready Steady Grow.

Signed at _____ on the _____ day of _____ 20_____

Father's name printed: _____ Mother's name printed: _____

Signature: _____ Signature: _____

TO THE PARENTS: Please read this Enrolment Agreement carefully. If you do not understand any provision, please ask for clarification. This Agreement and its attachments establish your legal rights and responsibilities and those of Ready Steady Grow Pre-School regarding your child's participation in the Pre-School.

I have read and understood the terms and conditions on this page [Please initial] _____